



OXFORD FALLS
GRAMMAR SCHOOL

Enrolment Information Pack 2020



ENROLMENT APPLICATION FORM

Data used by Registrar only. If you need help with this form phone the Registrar on 8978 0521 or email registrar@ofgs.nsw.edu.au

Please affix a photo
of this size here

STUDENT'S SURNAME _____

STUDENT'S CHRISTIAN NAME _____

PREFERRED NAME _____ GENDER _____

DATE OF BIRTH _____ NATIONALITY _____

INTENDED START DATE (e.g. 2021) _____ IN YEAR (e.g. Kindy, Year 5) _____

SIBLINGS AT OXFORD FALLS GRAMMAR? ☐ NO ☐ YES

* A separate enrolment application is required for each child

STUDENT'S MOTHER'S NAME _____

STUDENT'S FATHER'S NAME _____

APPLICANT CURRENTLY RESIDES WITH

- | | | | |
|---|---|---|-------------------------------------|
| <input type="checkbox"/> Mother/Father | <input type="checkbox"/> Mother only | <input type="checkbox"/> Father only | <input type="checkbox"/> Guardian/s |
| <input type="checkbox"/> Step-Mother/Father | <input type="checkbox"/> Step-Father/Mother | <input type="checkbox"/> Grand/Step parents | <input type="checkbox"/> Other |

INVOICE ACCOUNTS TO BE DIRECTED TO

- | | | | |
|---|---|---|-------------------------------------|
| <input type="checkbox"/> Mother/Father | <input type="checkbox"/> Mother only | <input type="checkbox"/> Father only | <input type="checkbox"/> Guardian/s |
| <input type="checkbox"/> Step-Mother/Father | <input type="checkbox"/> Step-Father/Mother | <input type="checkbox"/> Grand/Step parents | <input type="checkbox"/> Other |

COMPLETE THESE APPLICATION CHECKLISTS BEFORE YOU SUBMIT THIS FORM.

MANDATORY REQUIREMENTS

- ☐ Copy of student's birth certificate
- ☐ Parents declaration signed
- ☐ Enrolment Application fee attached
- ☐ Copy of *passport and *visas (parent/child)
* If not an Australian citizen
- ☐ Copy of current immunisation record
- ☐ All sections completed in full

SUPPLEMENTS AS RELEVANT

- ☐ Two recent school reports
- ☐ NAPLAN test results
- ☐ Reference from Pastor/Minister
- ☐ Legal documentation
- ☐ Reports from specialists
- ☐ Student NESA number _____

OFFICE USE ONLY please tick and initial

☐ Visa doc/stamp ☐ Two signatures ☐ Birth Certificate ☐ All sections completed

☐ Offer/ Signatures ☐ \$110 Application fee processing date: / /

☐ Cash ☐ Cheque ☐ Credit Card online www.ofgs.nsw.edu.au (pls attach receipt)



ENROLMENT APPLICATION FORM PAGE 2

1. PARENTS

MOTHER'S DETAILS

FATHER'S DETAILS

Surname	Mrs/ Ms/_____	Mr/ _____
Christian Name	_____	_____
Street Address	_____	_____
	_____ P/C _____	_____ P/C _____
Postal Address	_____	_____
(if different Street Address)	_____ P/C _____	_____ P/C _____
Marital Status	_____	_____
Occupation	_____	_____
Home Phone	_____	_____
Mobile	_____	_____
Business Phone	_____	_____
Email	_____	_____
Church Attended	_____	_____
Denomination	_____	_____
Pastor/ Minister	_____	_____

2. STUDENT ORIGIN: ABORIGINAL OR TORRES STRAIT ISLANDER

☐ Aboriginal ☐ Torres Strait Islander ☐ Both ☐ Neither

3. PRIMARY LANGUAGE AT HOME

Does the student or their mother/guardian or their father/guardian speak a language other than English at home? If more than one language, indicate the one that is spoken most often.

	Student	Mother or Parent/Guardian 1	Father or Parent/Guardian
2			
No, English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Arabic <i>incl. Lebanese</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Vietnamese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Greek	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Mandarin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Macedonian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Other - <i>please specify:</i>	_____	_____	_____



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4. COUNTRY OF STUDENT'S BIRTH

<input type="checkbox"/> Australia	<input type="checkbox"/> New Zealand	<input type="checkbox"/> England	<input type="checkbox"/> China
<input type="checkbox"/> Philippines	<input type="checkbox"/> South Africa	<input type="checkbox"/> Hong Kong	<input type="checkbox"/> India
<input type="checkbox"/> USA	<input type="checkbox"/> South Korea	<input type="checkbox"/> Other – <i>please specify:</i>	_____

5. RESIDENCY

Please select the appropriate options and if not of Australian citizenship, please provide a visa subclass number and a photocopy of all relevant visas (including the applicant) and current passports.

	Mother/Parent/Guardian 1	Father/Parent/Guardian 2	Applicant (child)
Australian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visa subclass number	_____	_____	_____

6A. HIGHEST PRIMARY OR SECONDARY SCHOOLING COMPLETED BY STUDENT'S PARENTS/GUARDIANS

For persons who have never attended school, mark 'Year 9 or equivalent or below'. Mark one box only in each column.

	Mother or Parent/Guardian 1	Father or Parent/Guardian 2
Year 12 <i>or equivalent</i>	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 <i>or equivalent</i>	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 <i>or equivalent</i>	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 <i>or equivalent or below</i>	<input type="checkbox"/>	<input type="checkbox"/>

6B. HIGHEST LEVEL OF QUALIFICATION COMPLETED BY STUDENT'S PARENTS/GUARDIANS

Mark one box only in each column.

	Mother or Parent/Guardian 1	Father or Parent/Guardian 2
Bachelor Degree <i>or above</i>	<input type="checkbox"/>	<input type="checkbox"/>
Adv. Diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate 1 to 4*	<input type="checkbox"/>	<input type="checkbox"/>
No post-school qual.	<input type="checkbox"/>	<input type="checkbox"/>

* Certificates 1 to 4 includes trade certificates and qualifications

7. OCCUPATIONAL GROUP OF PARENTS/GUARDIANS

Please select the appropriate parental occupation group from the attached list. If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation. If the person has not been in paid work in the last 12 months, enter '8' in the relevant box below. Please refer to list over page.

	Mother or Parent/Guardian 1	Father or Parent/Guardian 2
Occupational Group	<input type="checkbox"/>	<input type="checkbox"/>



LIST OF PARENT OCCUPATION GROUPS (Question 7)

Group 1: Senior management in large business organisation, government administration and defence and qualified professionals

- Senior executive/manager/department head in industry, commerce, media or other large organisation.
- Public service manager (Section head or above), regional director, health/education/police/fire services administrator
- Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]
- Defence Forces Commissioned Officer
- Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
 - Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
 - Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
 - Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

- Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]
- Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
- Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
- Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
- Associate professionals generally have diploma/technical qualifications and support managers and professionals.
 - Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
 - Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
- Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

- Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
- Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
- Skilled office, sales and service staff.
 - Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
 - Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
 - Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

- Drivers, mobile plant, production/processing machinery and other machinery operators.
- Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen-hand, porter, housekeeper]
- Office assistants, sales assistants and other assistants.
 - Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]
 - Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
 - Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
- Labourers and related workers
 - Defence Forces ranks below senior NCO not included above
 - Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
 - Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].



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8. LEGAL DOCUMENTATION REQUIREMENTS

Where parents are separated or guardians are not the natural or adopted parents of the child, please provide details and support with legal documentation (ie. court orders, custody, guardianship arrangements, parenting plans, etc.).

☐ Not applicable ☐ Attached

9. ENROLMENT CHOICE AND EXPECTATIONS

Why have you chosen Oxford Falls Grammar for your child/ren? _____

What expectations do you have for their education here? _____

10. PAST OR EXISTING FAMILY AT OXFORD FALLS GRAMMAR SCHOOL

(if applicable, otherwise go to Question 11)

Have other family members (ie. siblings, parents) previously or are now attending Oxford Falls Grammar?

☐ No ☐ Yes, details below

Surname _____ Christian Name _____

Relationship to enrolling student _____ Year(s) at Oxford Falls (ie. 2004-current) _____

Currently enrolled sibling(s) is/are in Year(s) (ie. Luke Year 2, Lily Kindy) _____

11. HELPING US KNOW YOUR CHILD BETTER

The following questions will assist us to get to know your child. It is essential that you complete this information fully so that we are able to best provide for your child's educational needs. Please complete the following information and provide extra pages and supporting documentation where necessary.

Siblings: this child has ☐ brother/s and ☐ sister/s. Circle their place among siblings 1 2 3 4 5 6 7

12. STUDENT PROFILE AND SCHOOL HISTORY

Current School (or Preschool) _____ Date commenced _____

Previous School(s) _____

Date(s) enrolled _____

Has your child ever been suspended or expelled from any previous or current school?

Yes ☐ No ☐



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In the course of providing for your child's educational needs we may need to contact the student's previous school. Do you give permission for Oxford Falls Grammar School to contact previous/current school? If 'NO' please state the reason why _____

Yes ☐ No ☐

☐ The student's two most recent reports are attached. (Not applicable for Kindy application)

If not a Kindy enrolment, what were your reasons for changing school? _____

Please describe your child's educational interests and achievements (for both Junior and Senior as applicable).

Please describe your child's co-curricular interests and achievements (for both Junior and Senior as applicable).

13. STUDENT SPECIAL NEEDS AND FURTHER INFORMATION

(This section must be completed in full; otherwise form will be returned to you and not processed)

To help us best cater for the needs of your child, supporting documentation must be provided. e.g. Doctor, Speech Pathologist, Occupational Therapist, Educational Psychologist and any other relevant professional documents.

If applicable, please indicate the type of report completed by a healthcare professional (please include a copy of the report with this application): _____

If the information provided is incomplete or misleading, any decision made as to Enrolment may be revised

Has your child been diagnosed (or is currently undergoing diagnosis) for any of the following conditions? *(please tick)*

ADD/ADHD	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Anxiety / Depression	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Autism/ ASD /Asperger's Syndrome	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Behavioural Disorders	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Dyslexia	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Eye or Hearing Disorder	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Mental Health Concerns	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>



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CONTINUED FROM 13.

Other conditions (please list)

Yes ☐ No ☐

Does your child take any medication for any of the above?

Yes ☐ No ☐

Has your child had learning difficulties or receiving additional literacy or numeracy support?

Yes ☐ No ☐

What accommodations and/or learning adjustments, if any, were provided for your child in his/her previous school?

Has your child ever been to a Psychologist/Counsellor, or been under the care of a Psychiatrist.
If so, are they currently under their care at the time of this application?

Yes ☐ No ☐

Name of Healthcare Professional _____

Permission given to contact

Yes ☐ No ☐

Specialist reports attached

Yes ☐ No ☐

Is your child currently (or have they ever) been in a program for gifted and talented students?

Yes ☐ No ☐

If so, please describe _____

What traits describe your child's giftedness? _____

Has your child been screened for giftedness?

Yes ☐ No ☐

If known, which assessment instrument(s) were used for gifted screening?

Yes ☐ No ☐

Specialist reports attached

Yes ☐ No ☐



ENROLMENT APPLICATION FORM PAGE 7

PARENT DECLARATION

I/We hereby apply to Oxford Falls Grammar School for the enrolment of the above student. I/We hereby confirm that all details on this Form are correct and I/We will advise the School immediately should any details change.

I/We understand that acceptance of this form by the school does not constitute admission of the student and that we are required to agree to the Conditions of Entry which apply at the time the child is offered a place at Oxford Falls Grammar school. I/We are aware of the Enrolment Policies listed on the website.

I/We confirm that we have made a full disclosure of our child's needs within this Application form and that the supporting documents have not been altered in any way. Failure to disclose any relevant information may jeopardise the enrolment of your child.

A non-refundable application fee of \$110 must accompany each enrolment application form. Upon acceptance of an enrolment offer for an available place, parents should note that a \$300 non-refundable enrolment fee and a conditional bond amount will then apply to each child. Please see current fee schedule for bond amounts.

Signature: Mother/Guardian

Date / /

Signature: Father/Guardian

Date / /

Return completed forms with attachments and \$110 fee to The Registrar, Oxford Falls Grammar School, 1078 Oxford Falls Road, Oxford Falls NSW 2100. Additional copies of the Enrolment Form can be printed from www.ofgs.nsw.edu.au



2020 SCHEDULE OF FEES

TUITION FEES (GST FREE)

CLASS	TERM	Annual	Class	Term	Annual
Kindergarten	\$2,278	\$9,112	Year 5	\$2,756	\$11,024
Year 1	\$2,278	\$9,112	Year 6	\$2,900	\$11,600
Year 2	\$2,278	\$9,112	Year 7-10	\$4,044	\$16,176
Year 3	\$2,675	\$10,700	Year 11	\$4,482	\$17,928
Year 4	\$2,675	\$10,700	Year 12*	\$5,976	\$17,928

*Please note Year 12 fees are billed over three terms

Years K-6 Tuition Fees include: normal excursions, textbooks and camps.

Years 7-12 Tuition Fees include: camps, locker hire, diary, ID card, online maths resources and non-elective sport. The school may pass on additional charges incurred for excursions, electives, etc. Parents are responsible for purchasing Senior School textbooks (refer booklist).

Family Discounts:	Term	Annual
2 nd child	\$275	\$1,100
3 rd child	\$440	\$1,760
4 th child	\$470	\$1,880
5 th child	\$470	\$1,880

SCHOOL FEE INVOICES

School Fees will be invoiced equally over each of the four school terms and will be **sent by email** to your 'OFGS Family email address' prior to the start of each term. (Year 12 is invoiced over Terms 1-3 only).

PAYMENT FREQUENCY

The following payment frequencies are available:

1. **Pay in ADVANCE:** Pay the full year's tuition fees by Week 2 of Term 1 and receive the following discount: (1 child = \$310; 2 children = \$560; 3 children = \$810; 4 or more children = \$1,000)
2. **Pay by the TERM:** Term Fees are due in full by the end of the 2nd week of each term.
3. **Pay by the MONTH:** Spread your estimated annual fees & extras over 10 monthly instalments from February to November. Email your periodic payment request to : finance@ofgs.nsw.edu.au

PAYMENT METHODS

1. **BPay:** The school prefers and encourages payment of fees using BPAY from a bank account or credit card (Visa or Mastercard) and no surcharge will be incurred. Credit card payments, including AMEX, can also be paid on the OFGS Website and a surcharge will apply.
2. **Direct Debit:** Under the MONTHLY payment option above, you may choose to pay by Direct Debit from your bank account. Please send your DD request and Bank Account details to: finance@ofgs.nsw.edu.au
3. **Cash and Cheque:** We accept cash and cheque payments at our Main Office.

OVERDUE ACCOUNTS

Outstanding fees/debt are not permitted to be carried forward to subsequent terms. Accounts that are consistently overdue will have their payment terms changed to 'payment in advance' on a term by term basis. Families experiencing difficulty in paying their fees are encouraged to contact the Finance Manager prior to the due date to avoid reminder letters accompanied by a \$50 administration charge.

Families with outstanding school fees as at the end of the school year in December, will receive a letter advising of the potential termination of enrolment for the following year.



NOTICE OF WITHDRAWAL

The School Registrar requires written notice, one full term in advance, whenever a child is being withdrawn from school. Where this is not given, a full term's fees will be deemed to be a genuine pre-estimate of the School's loss and will be charged and applied against any bond refund due.

MAINTENANCE FEE

A fee of \$588 per annum will be charged in Term 4 to families who are unable to provide 16 hours 'family participation' to the School during the year. Eligible activities such as working bees, canteen and classroom help qualify parents for relief from this charge (refer to the 'Maintenance Fee Guidelines' on the Parent Portal).

A maintenance form for each family will be kept outside the Student Enquiries window of the Main Office and it is the parent's responsibility to record each activity undertaken. Once 16 hours of support have been completed, parents are asked to submit the form to Reception to avoid this charge being billed in Term 4.

FOUNDATION – BUILDING FUND

A voluntary, tax deductible contribution of \$200 per term is requested from each family as a donation to the Oxford Falls Grammar School Foundation. These funds are applied to the building of new facilities. A tax receipt will be issued in July for donations made during the tax year ending 30 June. We thank you for your donation.

ENROLMENT APPLICATION FEE

The non-refundable fee to register a child on the enrolment waiting list is \$110 (inc. GST).

ENROLMENT FEE

Upon taking up a position at the School, a non-refundable enrolment fee of \$300 per child is required.

BOND

The school requires the following Bond to be paid at the time a position is accepted:

	Kindy - Year 5	Years 6 – 12
First child	\$2,600	\$3,700
Second child	\$2,400	\$3,400
Third/subsequent children	\$2,200	\$3,200

REFUND OF BOND

When a student leaves the school and submits a completed Student Clearance Form, Bonds become eligible to be refunded. Bonds will only be released where all financial obligations to the School have been met and all books and equipment owned by the School are returned. This form must be returned to the school within six months of the student leaving the School or the Bond will be deemed to be a donation to the School.

Please note that for siblings remaining in the school, the school will retain an amount from the refund to top up the Bond for those children in line with the current Schedule of Fees.

YEAR 7 REGISTRATION FEE

Families of Year 5 students will be invoiced an amount of \$630 in Terms 2, 3 and 4, 2020 relating to registration of their child for Year 7, 2022. This fee will revert to a Bond once Term 1, 2022 fees have been paid in full. Parents who do not wish to take up the Year 7 position in 2022 are required to notify the School in writing prior to the end of Term 1, 2020 to avoid this amount being billed.

Please note: Year 5 parents who pay this Year 7 Registration Fee to reserve that position and subsequently withdraw their child/children from Year 7, 2022 will forfeit the amount paid.



OXFORD FALLS GRAMMAR SCHOOL ENROLMENT POLICY

Oxford Falls Grammar School seeks to be of service to families wanting a Christian school education for their children. The School reserves the right to decline enrolments when necessary to ensure it protects its own interests and mission. The Headmaster will have ultimate discretion in accepting or declining an application for enrolment based on the criteria agreed by the Board of Oxford Falls Grammar School as outlined below.

CHRISTIAN COMMITMENT	Level of family Christian commitment. In order to most effectively support the families within the School community and to ensure that the Christian character of the School is preserved the School will: <ul style="list-style-type: none">- favour applications from Christian families holding compatible faith beliefs- maintain an appropriate balance of students from Christian and non-Christian families, generally seeking to ensure that at least 30% of students are from Christian homes- reserve the right to reject applications from individuals or families hostile to Christianity, holding strong doctrinal positions in conflict with those generally held within the School or otherwise having beliefs that the School cannot support when educating the children of those families
WAITING LIST	The School is co-educational, so in addition to considering the date of application and the length of time on the waiting list, we will take into account the ratio of male and female students in offering enrolment.
ACADEMIC ABILITY	Level of academic ability and special needs. The School will monitor the number of remedial or behaviourally challenging students wanting to enrol. We will continue to meet the needs of such students but will exclude the enrolments of such students where the Headmaster determines, after consultation with the parents, that to properly meet their needs would result in unjustifiable hardship to the School.
PERCEIVED CONTRIBUTION	Likely contribution of family to the School's activities and vision.
SIBLINGS	Due regard to applications of siblings already enrolled.
AGE REQUIREMENTS	School readiness for Kindergarten entry is age five years on or before 28th February. However, younger children with birthdays March-May may be considered for enrolment after screening and consultation between parents and the School.
PREREQUISITES FOR CONTINUING ENROLMENT	<ol style="list-style-type: none">1. Payment of School fees2. Continued support of the School's ethos, policies and procedures



ENROLMENT OF STUDENTS WITH SPECIAL NEEDS

There are special procedures governing enrolment of children with Special Needs which are intended to ensure that an appropriate educational program can be provided for the individual child. This may include the provision of specialist medical and educational reports by the parents at the time of application to help the School ascertain what program are required to meet the specific needs of the applicant.

In these circumstances parents will be consulted regarding the needs of the individual child and will be regularly updated through the assessment process. External specialist advice may also be sought as appropriate. The aim is to properly assess the needs of the child and to ensure that the School can realistically meet those needs. The School is committed to meeting its obligations in relation to the Disability Discrimination Act 1992 (Cth) and the Disability Standards for Education 2005 where applicable.

Parents may be able to request that special arrangements be made for students with special learning needs and may offer to financially contribute to the provision of extra educational services to support their child's learning over and above the standard school fees. Any such arrangements proposed by parents will be considered in the assessment of the applications on a case by case basis.