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| **CASUAL EMPLOYMENT APPLICATION FORM**  Teacher: Junior School | |
| Date |  |

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| **PERSONAL DETAILS** | | (Data used by School Administration for employment purposes only) | | |
| Title |  | | Surname |  |
| Given names |  | | | |
| Address |  | | | |
| Postcode |  | | Email for payslips |  |
| Telephone | (M) | | | |
| NESA Identification Number | | |  | |

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| **CHRISTIAN BACKGROUND** |  |

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| --- | --- | --- | --- | --- |
| Do you consider yourself a Christian**?** | | | |  |
| Why? |  | | | |
| Which church do you attend? | | |  | |
| Attendance | | Weekly  Fortnightly  Monthly  Occasionally | | |
| Minister’s name | |  | | |

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| **QUALIFICATIONS** | |  | | |
| Years attended | Educational institution | | Name of award/qualification | Date conferred |
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| **EMPLOYMENT HISTORY** | | | | (Proof of employment may be required) | | | |
| Start Date | End Date | Employer | Role/ Job Title | | F/T | P/T | FTE |
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| Number of casual days (proof required) | | |  | | | | |

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| **AVAILABILITY** |  |
| Monday  Tuesday  Wednesday  Thursday  Friday | |

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| **BANK ACCOUNT DETAILS** | |  | |
| Bank Name |  | Six Digit BSB Number |  |
| Account Name |  | Account Number |  |

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| **SUPERANNUATION FUND DETAILS** | |  |
| Name of fund |  | |
| Address of fund |  | |
| Member Number |  | |

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| **CHILD PROTECTION** |
| *The Commission for Children and Young People Act 1998 makes it an offence for a prohibited person (a person convicted of a serious sex offence, the murder of a child or a child-related personal violence offence, as well as a Registrable person under the Child Protection (Offenders Registration) Act 2000 to apply for or otherwise attempt to obtain, undertake or remain in child-related employment.*  *Offers of positions to the successful applicant will be subject to a Working with Children Check clearance number from the NSW Commission and Young People.*  ***Please provide your WWCC ……………………… or go to*** [***www.kids.nsw.gov.au***](http://www.kids.nsw.gov.au) ***for more information.*** |

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| **ATTACHMENTS AND INCLUSIONS** |
| All staff applications for Oxford Falls Grammar must be accompanied by the following attachments:   |  |  | | --- | --- | |  | **A recent Curriculum Vitae** | |  | **Original testamurs to sight, copy and file on interview or certified photocopies of all qualifications listed** | |  | **Proof of number of casual days** | |  | **A recent Please note that Anaphylaxis and CPR certification is required for employment** | |

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| **FORM SUBMISSION** | (No application will be considered without completed documentation) |
| Email completed form, CV and documentation to: [**applynow@ofgs.nsw.edu.au**](mailto:applynow@ofgs.nsw.edu.au)or print documents and mail to:  **Human Resources**  **Oxford Falls Grammar**  **1078 Oxford Falls Road**  **Oxford Falls NSW 2100**  *In applying for this position you will be providing Oxford Falls Grammar with personal information. Please refer to the school’s public website to view the Privacy Policy and Collection Notice.* | |