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| **CASUAL EMPLOYMENT APPLICATION FORM**Teacher: Junior School |
| Date |       |

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| **PERSONAL DETAILS**  | (Data used by School Administration for employment purposes only) |
| Title |      | Surname |       |
| Given names |       |
| Address  |       |
| Postcode |      | Email for payslips |       |
| Telephone | (M)       |
| NESA Identification Number  |      |

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| **CHRISTIAN BACKGROUND**  |  |

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| Do you consider yourself a Christian**?** |       |
| Why?  |       |
| Which church do you attend? |       |
| Attendance | [ ]  Weekly [ ]  Fortnightly [ ]  Monthly [ ]  Occasionally |
| Minister’s name |       |

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| **QUALIFICATIONS** |  |
| Years attended | Educational institution | Name of award/qualification | Date conferred |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
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| **EMPLOYMENT HISTORY**  | (Proof of employment may be required) |
| Start Date | End Date | Employer | Role/ Job Title | F/T | P/T | FTE |
|       |       |       |       | *[ ]*  | *[ ]*  |     |
|       |       |       |       | *[ ]*  | *[ ]*  |     |
|       |       |       |       | *[ ]*  | *[ ]*  |     |
|       |       |       |       | *[ ]*  | *[ ]*  |     |
|       |       |       |       | *[ ]*  | *[ ]*  |     |
|       |       |       |       | *[ ]*  | *[ ]*  |     |
| Number of casual days (proof required) |       |

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| **AVAILABILITY**  |  |
| [ ]  Monday [ ]  Tuesday [ ]  Wednesday [ ]  Thursday [ ]  Friday |

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| **BANK ACCOUNT DETAILS**  |  |
| Bank Name |       | Six Digit BSB Number |       |
| Account Name |       | Account Number |       |

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| **SUPERANNUATION FUND DETAILS**  |  |
| Name of fund |       |
| Address of fund |       |
| Member Number |       |

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| **CHILD PROTECTION**  |
| *The Commission for Children and Young People Act 1998 makes it an offence for a prohibited person (a person convicted of a serious sex offence, the murder of a child or a child-related personal violence offence, as well as a Registrable person under the Child Protection (Offenders Registration) Act 2000 to apply for or otherwise attempt to obtain, undertake or remain in child-related employment.* *Offers of positions to the successful applicant will be subject to a Working with Children Check clearance number from the NSW Commission and Young People.* ***Please provide your WWCC ……………………… or go to*** [***www.kids.nsw.gov.au***](http://www.kids.nsw.gov.au) ***for more information.*** |

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| **ATTACHMENTS AND INCLUSIONS**  |
| All staff applications for Oxford Falls Grammar must be accompanied by the following attachments:

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| **[ ]**  | **A recent Curriculum Vitae**  |
| **[ ]**  | **Original testamurs to sight, copy and file on interview or certified photocopies of all qualifications listed** |
| **[ ]**  | **Proof of number of casual days** |
| **[ ]**  | **A recent Please note that Anaphylaxis and CPR certification is required for employment** |

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| **FORM SUBMISSION**  | (No application will be considered without completed documentation) |
| Email completed form, CV and documentation to: **applynow@ofgs.nsw.edu.au**or print documents and mail to:**Human Resources****Oxford Falls Grammar****1078 Oxford Falls Road****Oxford Falls NSW 2100***In applying for this position you will be providing Oxford Falls Grammar with personal information. Please refer to the school’s public website to view the Privacy Policy and Collection Notice.* |