

OXFORD FALLS GRAMMAR
vacation care
Registration & Booking Centre

Summer 2021/2022
8 weeks holiday
Dates: 09/12/21 – 25/01/22

TIMES: 7.00am to 6:30pm

COSTS: **\$30.00 Family Registration for vacation care program plus
\$70.00 daily booking (7.00am-6.30pm)**

Please note- there are no refunds. Transfers and credits may be arranged in consultation with coordinator and a service fee of \$10.00 per day. All bookings will be charged.

VENUE: Oxford Falls Grammar, 1078 Oxford Falls Rd, Oxford Falls 2100

TO BOOK: school website www.ofg.nsw.edu.au Registration & Booking Forms can be downloaded and also collected from the Before & After School Care Centre or the school office before the end of term, or request program to be emailed to you.
scifo@optusnet.com.au Direct credit payments may be made to OFG Care BSB 082132 Account Number 5305 96905.

June Scifo
Coordinator
OFG Vacation Care
1078 Oxford Falls Road
Oxford Falls NSW 2100

BOOK EARLY!
m) 0410 489 192
E-mail: scifo@optusnet.com.au

Programmed venues are subject to change dependent upon student numbers and weather.

Program Information

WHAT TO BRING TO VACATION CARE

Please supply your child with morning tea, lunch, afternoon tea and water (with a screw top lid) for refilling. Please provide enough nutritious food and drink for your child for the whole day – NO NUTELLA, PEANUT BUTTER, KIWI FRUIT or NUTS. Some examples of nutritious food and drink to send with your child are: *Cheese and Crackers *Celery and Carrot sticks and fruit *Cheese and salad sandwiches *Chicken and lettuce sandwiches *Water.

Due to increased numbers of children with life threatening allergies to **PEANUTS** we request your co-operation by **NOT sending peanut butter, nutella, nuts, nut bars also kiwi fruit to Vacation Care with your child.**

Children should only bring spending money on excursion days if desired, but please limit the amount to no more than **\$5.00**. Please note that it is at the discretion of the Centre staff whether or not your child will be allowed to purchase items on excursions.

Please leave all toys and precious items at home (including mobile phones) as they may be lost or broken. No responsibility will be accepted for children's property brought to the centre. Children may NOT be permitted to take photos/videos of each other with their phones/l pads. Children are able to bring their bikes, blades, skates, skateboards and scooters.

HELMETS must be brought and worn including closed in shoes for all wheel activities at all times when riding. Please write child's name on all equipment.

WHAT TO WEAR TO VACATION CARE

Sun hat and sunscreen – NO HAT – NO OUTDOOR PLAY. Parents please also apply sunscreen to your child every day before dropping them to Vacation Care.

Please ensure children wear suitable clothing and shoe wear, that is, closed-in sandals or sandshoes (NO thongs please) and a MUST - **short sleeves to cover shoulders** from the sun and a jumper/cardigan for late afternoons and a suitable backpack with straps which fit over the child's shoulders and workable zippers.

GENERAL INFORMATION

The Vacation Care Centre provides supervised care and structured recreational activities for children aged 5-12 years, with two groups, infants and primary, formed into ages 5-8 years and 9-12 years.

The Vacation Care Centre offers an array of exciting activities including incursions, excursions, arts and crafts, sports, games and drama in a fully supervised recreational environment. The Centre is set up to cater for daily and weekly bookings.

It is the aim of the Centre to provide a high standard of care in our Vacation Care Centre with a ratio of supervisors to children 1:10 on excursion, 1:5 for swimming and 1:10 in the Centre.

Therefore the Centre agrees to:-

- Establish Centre rules for the safety and wellbeing of all children and staff.
- Coordinator will communicate with parents regarding behaviour management.
- Consistent disregard of rules by the child however, after three warnings, will result in discussion with parents and exclusion from the program for a day.

- Be responsible for the care of the child from the time the child is digitally signed in at the Centre.
- Allow access to the child only to persons nominated on the Registration/Enrolment Form.
- Employ Centre staff until 6.30pm.
For Quality Care to be maintained, parents/guardians are required to:-
- **Sign, Date and Complete all Registration/Enrolment and Authorisation details, especially asthma/anaphylaxis/allergy Medical Action Plans if required.**
- Advise staff at the Centre in writing of any changes to Registration Information.
- Include on the Registration/Enrolment form, details of any special needs, disabilities or family circumstances which may affect the child whilst in care.
- Inform Centre staff in writing if a child is taking medication. Medication is to be surrendered to Centre staff for safety reasons. It must be in its original container displaying the child's name and be within the use-by date.

Medication must be within the 'use-by' date. The dosage administered will be in accordance with instructions on the container. (Only prescription medications will be administered) with written permission, signed and dated.

- Prescription medications must be prescribed by a doctor.
- **QR Code, Sanitize and Key in on Digital Note Book when the child is DELIVERED AND COLLECTED from the Centre with your four digit pin. Please do not share your individual pin with others.**

Roll Call is at 9.30am. Bus excursions leave the Centre no later than 9.45am and return to the Centre no earlier than 2.45pm except in the event of rain or oppressive heat.

Please give notice in writing to the Centre staff if your child is to be collected by anyone not authorized to do so on the registration/enrolment form.

Collect the child by 6.30pm – collection after this time will incur a late fee of \$10 for each half hour after that time.

Use the Communications Book which will be located next to the roll for parents and staff to communicate matters of concern to the Coordinator, email: scifo@optusnet.com.au or Mobile: 0410 489 192.

For craft and art activities, please allow the children to be dressed in casual clothes. We take all care, with art shirts being worn by the children, but staining sometimes does occur.

Adhere to the Centre Rules for the safety and well being of all children and staff. Consistent disregard of these Rules may result in exclusion from the program following consultation with Centre staff and parents.

Phone the Centre on 0410489192 to let Staff know if the child is unable to attend on a booked day. A Doctor's certificate is required in the event of the child's care day being cancelled.

Centre takes no responsibility for damaged, lost or stolen belongings during the program. For this reason, we encourage children not to bring valuable items to the Centre. This includes collectibles, mobile phones, and all electronic games and including I-pads and chargers.



Please ensure all valuables are named.

The children bring these items at their own risk to be used in **free time only**. These items cannot be used during scheduled activities where the children are engaged in group activities.

Make sure that the Coordinator and staff are notified of the child's swimming capability as children may be attending the swim centre in the warmer months where there are qualified lifeguards in attendance.

'Permission to Swim' forms must be signed and dated by the parent, before a child is allowed to swim.

PLEASE NOTE: There are no refunds. Transfers and credits may be arranged in consultation with the Coordinator. A service fee of \$10-00 per day will be charged.

Short Notice Casual BOOKINGS must be paid within the week otherwise the casual day WILL INCUR AN EXTRA \$10.00 Late Fee.

Department of Health regulations apply in relation to Immunization. **Parents are required to submit a copy of their child's Immunisation Certificate with Registration.** Children not Immunized are to be excluded for the duration of an outbreak of an Immunisation preventable disease.

Information on time of departure for Excursions, special needs for the day or late changes to the program (due to weather) are displayed on the Centre's Notice Board. Parent/Guardians are responsible for ensuring they have all information required.

In the event of heavy rain or extreme heat, the programmed activities will be reviewed. Your acceptance of these conditions is acknowledged by your signature on the Registration/Enrolment form.

Please direct any enquiries regarding these conditions to June Scifo the Vacation Care Coordinator on:

(m) 0410 489 192
(e) scifo@optusnet.com.au

OFG CARE Vacation Care



SUMMER 2021/22 BOOKING FORM

Permission to take children on excursions/incursions

I give permission for my child/children to participate in excursions from the centre by mini-bus, car, train and/or ferry and incursions at the OFG Centre and grounds.

Signature of parent/guardian _____

Date ____/____/____

Permission to take children on sporting excursions e.g. rollerblading & ice skating & Permission to swim Yes / No

I give permission for my child/children to participate in sporting excursions/incursions including but not limited to scootering, bike riding, rollerblading, skate boarding, putt putt golf, tennis, basketball, handball, soccer, football, lazer games, bouncing on inflatables and water slides.

Child's name _____ Fitness ability _____

Permission to Swim Yes/ No Swimming ability: _____

Child's name _____ Fitness ability _____

Permission to Swim Yes / No Swimming ability _____

Signature of parent/guardian _____

Date ____/____/____

Attendance (please circle which days your child/children will attend)

Week 1 (09/12/21) to (10/12/21)				Thurs	Fri
Week 2 (13/12/21) to (17/12/21)	Mon	Tues	Wed	Thurs	Fri
Week 3 (20/12/21) to (24/12/21)	Mon	Tues	Wed	Thurs	Fri
Week 4 (27/12/21) to (31/12/21)	C L O S E D				
Week 5 (03/01/22) to (07/01/22)	P/H	Tues	Wed	Thurs	Fri
Week 6 (10/01/22) to (14/01/22)	Mon	Tues	Wed	Thurs	Fri
Week 7 (17/01/22) to (21/01/22)	Mon	Tues	Wed	Thurs	Fri
Week 8 (24/01/22) to (25/01/22)	Mon	Tues	P/H	School begins	

Direct Credit payments may be made to OFG Care BSB 082 132 A/C 5305 96905

Emergency Contact Person: 1) _____ Ph: _____

Emergency Contact Person: 2) _____ Ph: _____

Signature of parent/guardian _____

Date ____/____/____

SUMMER 2021/22 REGISTRATION

Family Name _____

Children's Names:

1. _____ CRN _____ D.O.B. ____/____/____

2. _____ CRN _____ D.O.B. ____/____/____

3. _____ CRN _____ D.O.B. ____/____/____

4. _____ CRN _____ D.O.B. ____/____/____

Home Address _____

Parent/Guardian Information -

Name: _____ Name: _____

Home Address:

CRN _____

DOB ____/____/____

Contact Nos. (h) _____

Contact Nos. (h) _____

(w) _____

(w) _____

(m) _____

(m) _____

(e) _____

(e) _____

Medical Information –

Family Doctors name: _____ Ph. _____

Medicare Number: _____

OFG Care is registered with the Asthma Foundation of NSW. Please supply relevant medical history; (allergies, disabilities or medication) please specify.

Asthma/Anaphylaxis information is to be filled out on a separate form.

Please ask Coordinator for Asthma Foundation form.

Medical Consent –

I hereby give permission for the staff of the Centre to seek medical attention for the above child/children in the case of an accident/emergency.

Signature of parent/guardian

Date

____/____/____

OXFORD FALLS GRAMMAR

Registered Child Care

SUMMER 2021/2022 WEEK 1 DATES: 09/12/21 – 10/12/21

Monday 6/12/21	Tuesday 07/12/21	Wednesday 08/12/21	Thursday 09/12/21	Friday 10/12/21
School	School	Last day of Term 4	Rock Climbing at the Rock House at Brookvale 10.00 – 1.00 Excursion	Clontarf Park - sausage Sizzle/swim/scavenger hunt/beach cricket/soccer Towel + swimmers 9.30 – 2.00 Excursion
School	School	School	Lunch at Collaroy Park	Cricket/soccer Lunch at Clontarf Playground Scavenger hunt
School	School	School	Dodge Ball + Survival Tag 3.30 – 4.30	Sand modeling + beach combing 2.00 – 2.30

WEEK 2 DATES: 13/12/21 - 17/12/21

Monday 13/12/21	Tuesday 14/12/21	Wednesday 15/12/21	Thursday 16/12/21	Friday 17/12/21
The Great Aussie Kids Challenge 10.00-12.00 Incursion	Super Cody "Code to Save Christmas" Incursion 10.00-12.00 <i>Coding Theme</i>	Australian Environmental Education Christmas Science Fun 10.00-12.00	Christmas Puppetry Workshop 10-00-12.00 Incursion	Lazer Warriors 10.00-12.00 Incursion <i>Action Theme</i>
Lunch at the Playground Summer Craft & Technology	Lunch on the playground	Water Games - water bombs - super soakers	Lunch & Games	Lunch at the playground
<i>No Limits</i> combination water sports <i>incursion</i> 1.30 to 3.00	Junior Investors 1.30-3.00 incursion	multi-sport 1.30-3.00	Eco Warrior-Habitat 1.30-3.00 Incursion	Sportspro Multi-sports 1.30-3.00 Incursion

--	--	--	--	--

OXFORD FALLS GRAMMAR
vacation care
Engagement Child Care

SUMMER 2021/22 WEEK 3 DATES: 20/12/21 - 24/012/21

Monday 20/12/21	Tuesday 21/12/21	Wednesday 22/12/21	Thursday 23/12/21	Friday 24/12/21
9D Mobile Cinema <i>"Feel What You See"</i> with activity Pack – Super glider, Animation Flip Book & Matchbox Camera Craft 10.00-12.00	Christmas Drumming Trash Percussion 10.00 - 11.30am Incursion	Taronga Park Zoo Mosman 9.30-2.30 Excursion <i>Zoo Animals Theme</i>	All Day Science Fun with Ranger Jamie <i>Science Theme</i>	Water Slide & Water Games Merry Christmas 2021
Lunch & games Survival Tag + Capture the Flag	Bubble BLUE workshop Christmas Show 1.30pm – 3.00pm Incursion	Lunch with the Animals	Christmas Party Lunch	Christmas Party
Christmas Tree Craft 1.30-3.00	Games on the oval / playground	Animal Craft, Handball & Basketball	Christmas <i>Treasure Hunt</i>	Christmas <i>Treasure Hunt</i>

WEEK 4 DATES: 27/12/21 - 31/12/21 CLOSED

Monday 27/12/21	Tuesday 28/12/21	Wednesday 29/12/21	Thursday 30/12/21	Friday 31/12/21
Closed	Closed	Closed	Closed	Happy New Year 2022
Closed	Closed	Closed	Closed	Closed
Closed	Closed	Closed	Closed	Closed

OXFORD FALLS GRAMMAR
vacation care
Registered Child Care

SUMMER 21/22

WEEK 5 DATES: 03/01/22 - 07/01/22

Monday 03/01/22	Tuesday 04/01/22	Wednesday 05/01/22	Thursday 06/01/22	Friday 07/01/22
<p>New Year's Day Public Holiday</p> <p>Happy New Year 2022</p>	<p>Queenwood Tennis Centre 10.00-12.00 excursion</p> <p><i>Sports Theme</i></p>	<p>The Big Joke Show with Andy Jones</p> <p>10.00-11.30 Incursion</p>	<p>Wheelchair Road Show "wheelchair Basketball" Incursion 10.00-12.00</p>	<p>Petting Zoo 10.00-11.30 Incursion</p> <p><i>Farm theme</i></p>
Closed	Lunch on the playground	Lunch on the playground	Lunch on the Playground	Lunch on the Playground
Closed	Board Games & Craft, Computers	Marble Painting & Hama Beads	Loom Bands & Drawing Computers	Hand Ball Tournament WII Machine & PS3

SUMMER 21/22

WEEK 6 DATES: 10/01/22 - 14/01/22

Monday 10/01/22	Tuesday 11/01/22	Wednesday 12/01/22	Thursday 13/01/22	Friday 14/01/22
Nick the Stockman 10.00-11.30 Incursion	Tales Small & Tall Bombora Tours 10am – 11.30am Incursion	Next Move Studios Glee Club Workshop Flash Dance Mob 10.00-11.30 Incursion	Indigenous Art & Craft	No Limit Sports Water Slide & Water sports <i>Sports theme</i>
Picnic Lunch	Lunch on the playground	Lunch on the playground	Lunch	Lunch on the playground
1.30-3.00 Incursion	Aussie Cricket + Clay animals	Mobile Rock Climbing Wall with Inflatable Soccer Darts 1.30pm-3.30pm Incursion	Summer Circus Circuit 1.30pm -3pm Incursion	Ball Games on the Oval

WEEK 7 DATES: 17/01/22 - 21/01/22

Monday 17/01/22	Tuesday 18/01/22	Wednesday 19/01/22	Thursday 20/01/22	Friday 21/01/22
Movies + Popcorn at the Centre <i>Movies Theme</i> Group Games on the Playground	Tuff Nutterz Outdoor Jumping castles Centennial Park Excursion 9.30-1.00pm	No Limits Multi Sport on the oval and basketball court 10.00-11.30 Incursion	9D Mobile Cinema "Feel What You See" <i>Make Super glider, Animation Flip Book & Matchbox Camera</i>	Bop till you drop celebration 10.00-11.30 Australia Day 2022 Party <i>Australia Day theme</i>
Lunch on the playground	Lunch at the Park	Kids Love to Cook 1.30-3.00 Incursion	Hand Ball Tournament	Laser Warriors 2.00-3.30 incursion

Hand ball Tournament	Art & Craft 2.00 – 4.00	Soccer & Footy	Cricket	Australia Day flags Art & Craft + Technology
-------------------------	-------------------------------	----------------	---------	--



SUMMER 21/22

WEEK 8 DATES: 24/01/22-25/01/22

Monday 24/01/22	Tuesday 25/01/22	Wednesday 26/01/22	Thursday 27/01/22	Friday 28/01/22
Super Cody "Bound for Uluru" Incursion 10.00-12.00	Australia Day Celebrations Water Sports Medley	Australia Day Public Holiday	School Starts Term 1'22	School
Lunch on the playground	Australia Day Party Lunch Celebration	Closed	School	School
Bombora Tours Koori Indigenous Incursion 1.30-3.00	Aussie Ball Sports Prizes & Surprises & Big Thank You to the Educators Team	Closed	School	School