

OXFORD FALLS GRAMMAR
vacation care
Registered Child Care

Summer 2023/2024

8 weeks holiday

Dates: 07/12/2023– 29/01/2024

TIMES: 7.00am to 6:30pm

COSTS: **\$30.00 Registration per family**
\$80.00 daily booking (7.00am-6.30pm) plus registration
Cancellations will be charged with a service fee of \$20.00 per day.

VENUE: Oxford Falls Grammar, 1078 Oxford Falls Rd, Oxford Falls 2100

TO BOOK: school website www.ofg.nsw.edu.au Registration & Booking Forms can be downloaded and also collected from the Before & After School Care Centre or the school office before the end of term, or request program to be emailed to scifojune@gmail.com
Direct credit payments are required
in advance of weekly booking to:
OFG Care BSB 082132 Account Number 5305 96905.

June Scifo
Coordinator
OFG Vacation Care
1078 Oxford Falls Road
Oxford Falls NSW 2100

BOOK EARLY!
m) 0410 489 192
E-mail: scifojune@gmail.com

Programmed venues are subject to change dependent upon student numbers and weather.



Information

WHAT TO BRING TO VACATION CARE

Please supply your child with morning tea, lunch, afternoon tea and water (with a screw top lid) for refilling. Please provide enough nutritious food and drink for your child for the whole day – **NO NUTELLA, PEANUT BUTTER, KIWIFRUIT or NUTS**. Some examples of nutritious food and drink to send with your child are: *Cheese and Crackers *Celery and Carrot sticks and fruit *Cheese and salad sandwiches *Chicken and lettuce sandwiches *Water.

Due to increased numbers of children with life threatening allergies to **PEANUTS** we request your co-operation by **NOT sending peanut butter or nuts also kiwi fruit to Vacation Care with your child.**

Children should only bring spending money on excursion days if desired, but please limit the amount to no more than **\$10.00**. Please note that it is at the discretion of the Centre staff whether or not your child will be allowed to purchase items on excursions. **Most excursion venues are now cashless.**

Please leave all toys and precious items at home (**including mobile phones, we now have a mobile phone policy stating mobiles will only be used for emergencies**) as they may be lost or broken. No responsibility will be accepted for children's property brought to the centre. Children may NOT be permitted to take photos/videos of each other with their phones/l pads. Children are able to bring their bikes, blades, skates, skateboards and scooters.

HELMETS and all protective gear; knee pads, elbow pads and wrist guards must be brought and worn including closed in shoes for all wheel activities at all times when riding. There is no sharing of all wheel activities.

WHAT TO WEAR TO VACATION CARE

Sun hat and sunscreen – NO HAT – NO OUTDOOR PLAY. Parents please also apply sunscreen to your child every day before dropping them to Vacation Care.

Please ensure children wear suitable clothing and shoe wear, that is, closed-in sandals or sand-shoes (NO thongs please) and a **MUST - short sleeves to cover shoulders** from the sun and a jumper/cardigan for late afternoons and a suitable backpack with straps which fit over the child's shoulders and workable zippers.

GENERAL INFORMATION

The Vacation Care Centre provides supervised care and structured recreational activities for children aged 5-13 years, with two groups, infants and primary, formed into ages 5-8 years and 9-13 years.

The Vacation Care Centre offers an array of exciting activities including incursions, excursions, arts and crafts, sports, games and drama in a fully supervised recreational environment. The Centre is set up to cater for daily and weekly bookings.

It is the aim of the Centre to provide a high standard of care in our Vacation Care Centre with a ratio of supervisors to children 1:10 on excursion, 1:5 for swimming and 1:10 in the Centre.

Therefore the Centre agrees to:-

- Establish Centre rules for the safety and well being of all children and staff.

- Coordinator will communicate with parents regarding behaviour management.
- Consistent disregard of rules however, after three warnings, will result in discussion with parents and exclusion from the program for a day.
- Be responsible for the care of the child from the time the child is signed in on the Centre Roll.
- Allow access to the child only to persons nominated on the Registration/Enrolment Form.
- Employ Centre staff until 6.30pm.
For Quality Care to be maintained, parents/guardians are required to:-
- **Sign, Date and Complete all Registration/Enrolment and Authorisation details, especially asthma/anaphylaxis/allergy Medical Action Plans if required.**
- Advise staff at the Centre in writing of any changes to Registration Information.
- Include on the Registration/Enrolment form, details of any special needs, disabilities or family circumstances which may affect the child whilst in care.
- Inform Centre staff in writing if a child is taking medication. Medication is to be surrendered to Centre staff for safety reasons. It must be in its original container displaying the child's name and be within the use-by date.

Medication must be within the 'use-by' date. The dosage administered will be in accordance with instructions on the container. (Only prescription medications will be administered) with written permission, signed and dated.

- Prescription medications must be prescribed by a doctor.
- **Sanitize and Key in on Digital Note Book when the child is DELIVERED AND COLLECTED from the Centre with your four digit exclusive pin. Please do not share your individual pin with others.**

Roll Call is at 9.30am. Bus excursions leave the Centre no later than 9.45am and return to the Centre no earlier than 2.45pm except in the event of rain or excessive heat.

Please give notice in writing to the Centre staff if your child is to be collected by anyone not authorized to do so on the registration/enrolment form.

Collect the child by 6.30pm – collection after this time will incur a late fee of \$10 for each half hour after that time.

Use the Communications Book which will be located next to the roll for parents and staff to communicate matters of concern or email the Coordinator, email: scifojune@gmail.com

For craft and art activities, please allow the children to be dressed in casual clothes. We take all care, with art shirts being worn by the children, but staining sometimes does occur.

Adhere to the Centre Rules for the safety and well being of all children and staff. Constant disregard of these Rules may result in exclusion from the program following consultation with Centre staff and parents.

Phone the Centre on 0410489192 to let Staff know if the child is unable to attend on a booked day. A Doctor's certificate is required in the event of the child's care being cancelled. Cancellation fee is \$20 per day per child.

Centre takes no responsibility for damaged, lost or stolen belongings during the program. For that reason, we encourage children not to bring valuable items to the Centre. This includes collectibles, mobile phones, and all electronic games and including I-pads and chargers.



Please ensure all valuables are named.

The children bring these items at their own risk to be used in **free time only**. These items cannot be used during scheduled activities where the children are engaged in group activities.

Make sure that the Coordinator and staff are notified of the child's swimming capability as children may be attending the swim centre in the warmer months where there are qualified lifeguards in attendance.

'Permission to Swim' forms must be freshly signed and dated by the parent, before a child is allowed to swim.

PLEASE NOTE: There are no refunds. Transfers and cancellations may be arranged in consultation with the Coordinator. A service fee of \$20-00 per day will be charged.

Short Notice Casual BOOKINGS must be paid within the week otherwise the casual day WILL INCUR AN EXTRA \$20.00 Late Fee.

Department of Health regulations apply in relation to Immunization. **Parents are required to submit a copy of their child's Immunisation Certificate with Registration.** Children not Immunized are to be excluded for the duration of an outbreak of an Immunisation preventable disease.

Information on time of departure for Excursions, special needs for the day or late changes to the program (due to weather or number of children attending) are displayed at the Centre. Parent/Guardians are responsible for ensuring they have all information required.

In the event of heavy rain or extreme heat, the programmed activities will be reviewed. Your acceptance of these conditions is acknowledged by your signature on the Registration/Enrolment form.

Please direct any inquiries regarding these conditions to the Vacation Care Coordinator on:

(m) 0410 489 192
(e) scifojune@gmail.com

OFG CARE Vacation Care

SUMMER 2023/24 BOOKING FORM

Permission to take children on excursions.

I give permission for my child/children to participate in excursions from the centre by mini-bus, car, train and/or ferry.

Signature of parent/guardian _____

Date ___ / ___ / _____

Permission to take children on sporting excursions e.g. rollerblading, ice skating, tennis, bowling, putt putt, indoor rock climbing.

Please sign for Permission to swim Yes / No

I give permission for my child/children to participate in sporting excursions.

Child's name _____

Fitness ability _____

PERMISSION TO SWIM **YES / NO** Swimming ability: _____

Signature of parent/guardian _____

Date ___ / ___ / _____

Attendance (please CIRCLE which days your child/children will attend)

Week 1 (07/12/23) to (08/12/23)				Thurs	Fri
Week 2 (11/12/23) to (15/12/23)	Mon	Tues	Wed	Thurs	Fri
Week 3 (18/12/23) to (22/12/23)	Mon	Tues	Wed	Thurs	Fri
Week 4 (25/12/23) to (29/12/23)	C L O S E D				
Week 5 (01/01/24) to (05/01/24)	C L O S E D				
Week 6 (08/01/24) to (12/01/24)	Mon	Tues	Wed	Thurs	Fri
Week 7 (15/01/24) to (19/01/24)	Mon	Tues	Wed	Thurs	Fri
Week 8 (22/01/24) to (26/01/24)	Mon	Tues	Wed	Thurs	P/H
Week 9 (29/01/24) to (02/02/24)	Mon	School begins			

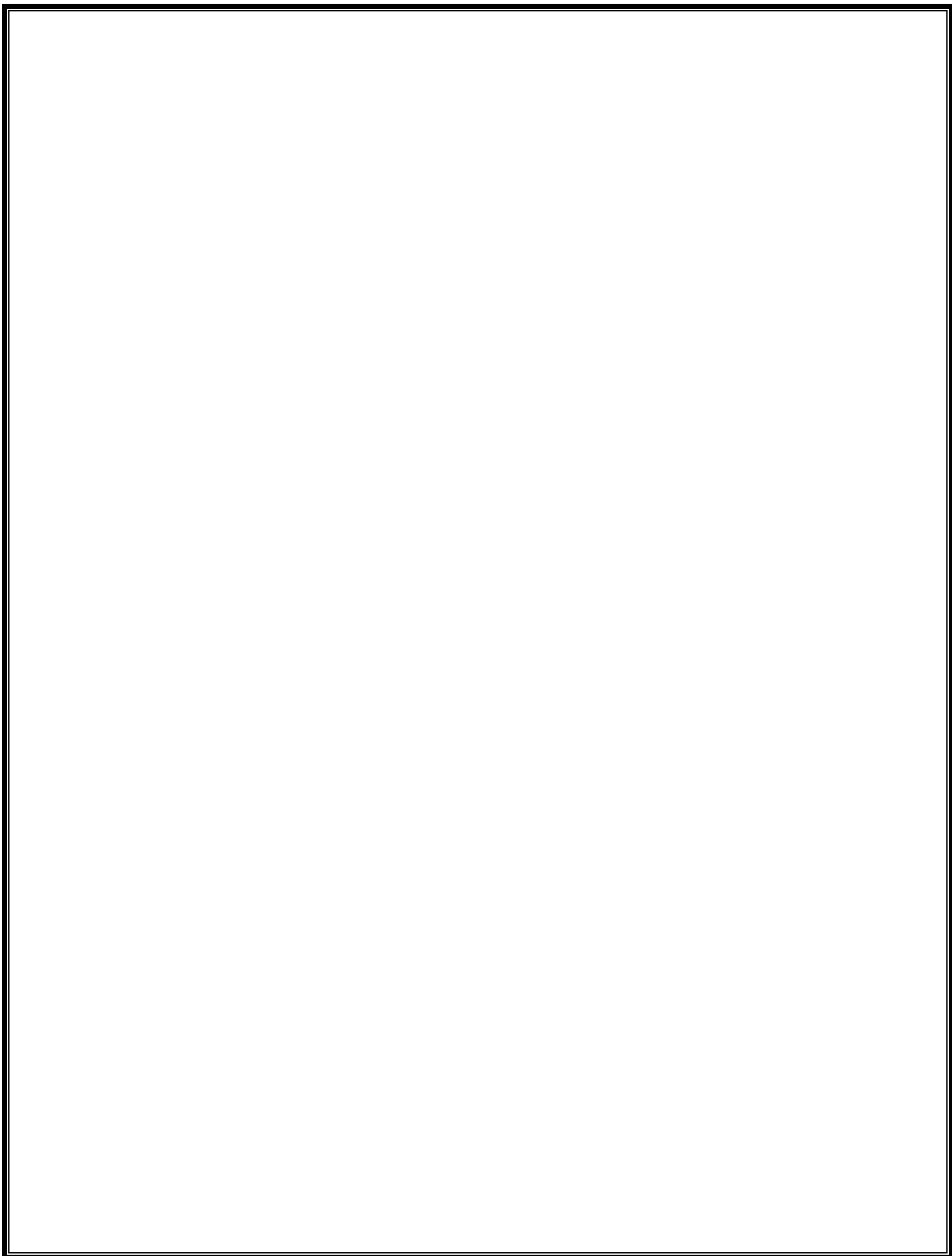
**Direct Credit payments in advance please when booking to OFG Care Account
BSB 082 132 Account 530 596 905**

Emergency Contact Person: 1) _____ Mobile: _____

Emergency Contact Person: 2) _____ Mobile: _____

Signature of parent/guardian _____

Date ___ / ___ / _____



SUMMER 2023/24 REGISTRATION

Family Name _____

Children's Names:

1. _____ CRN _____ D.O.B. ____/____/____

2. _____ CRN _____ D.O.B. ____/____/____

3. _____ CRN _____ D.O.B. ____/____/____

4. _____ CRN _____ D.O.B. ____/____/____

Home Address _____

Parent/Guardian Information -

Name: _____ Name: _____

Home Address: _____

CRN _____

DOB ____/____/____

Contact Nos. (h) _____

Contact Nos.(h) _____

(w) _____

(w) _____

(m) _____

(m) _____

(e) _____

(e) _____

Medical Information

Family Doctors name: _____ Ph. _____

Medicare Number: _____

OFG Care is registered with the Asthma Foundation of NSW. Please supply relevant medical history; (allergies, disabilities or medication) please specify. Asthma/Anaphylaxis Medical Action Plans with Registration and Enrolment

Medical Consent

I hereby give permission for the staff of the Centre to seek medical attention for the above child/children in the case of an accident/emergency.

Signature of parent/guardian

Date

_____ / _____ / _____

OXFORD FALLS GRAMMAR

Registered Child Care

WEEK 1 DATES: 7/12/23 to 8/12/23

Monday 04/12/23	Tuesday 05/12/23	Wednesday 06/12/23	Thursday 07/12/23	Friday 08/12/23
School Last week	School	School Last day Happy Holidays	Macquarie Ice Skating 10.00 1.00 Excursion	Putt Putt Narrabeen Golf Centre 10.00 12.00 Excursion
School	School	School	Lunch at the Park 1.00-2.00	Lunch at Winneramy Park Playground 12.30-1.30
School	School	School	Oval Games plus sand pit fun 3.00-4.00	Bricks 4 Kids Christmas theme 2.00-4.00

WEEK 2 DATES: 11/12/23 - 15/12/23

Monday 11/12/23	Tuesday 12/12/23	Wednesday 13/12/23	Thursday 14/12/23	Friday 15/12/23
Ultra Gaming 10.00-12.00 Incursion	Jumpd indoor trampolines 10.00 11.00 Excursion	Rock House Rock Climbing 10.00- 12.00 Excursion	Super Cody “Code to Save Christmas” 10-00-12.00 Incursion	Julie’s Christmas Karaoke Show 9.30-11.00 Incursion
Australian Environmental Education Christmas Science Fun 1.30-3.00 Incursion	Australian Environmental Education Christmas in Australia 1.30-3.00 Incursion	Mark McDermott’s Crazy Christmas Show 1.00 to 3.00 Incursion	Xcel Fitness AquaBlitz Skirmish 1.30 to 3.00 Incursion Wear sunscreen, hat and bring a towel, change of clothes or swim top	CirqueUmNavigat e- Action Circus 1.30-3.00 Incursion
Dodge Ball 3.00-4.00	Cricket game 3.00-4.00	Footy 3.00-4.00	Oz-Tag 3.00-4.00	Basketball 3.00-4.00

SUMMER 2023/24

WEEK 3 DATES: 18/12/23 - 22/012/23

Monday 18/12/23	Tuesday 19/12/23	Wednesday 20/12/23	Thursday 21/12/23	Friday 22/12/23
Zone Bowling Dee Why + dodgem cars 10.00-12.00 Excursion	Warriewood United Cinema Trolls (G) 10.00-12.00 Excursion	“The Jingle Jangle Juggling Christmas Show” Neisha Murphy Incursion 10.00-11.30	Fusion Football Wild Sports Incursion 10.00-11.30	Make Me a Rock Star Incursion 10.00-12.00
Raptor Reptiles Backyard Bugs Incursion 1.30-3.00	Future Film Stars Future Film Making Incursion 1.30-3.00	Gong Gang Craft - Dream Catchers Incursion 1.30-3.00	Christmas Lunch 12.00-1.00	Christmas Celebration Rainbow Luncheon 12.30-1.30
T-Ball 3.00-4.00	Survival Tag 3.00-4.00	Capture the Flag 3.00-4.00	Hockey 2.00-3.00	Games on the basketball court/playground 2.00-3.00

WEEK 4 DATES: 25/12/23 - 29/12/23 -CLOSED

Monday 25/12/23	Tuesday 26/12/23	Wednesday 27/12/23	Thursday 28/12/23	Friday 29/12/23
Merry Christmas 2023	Closed	Closed	losed	Happy New Year 2024
“ Jesus is Born”	Closed	Closed	Closed	Closed
Closed	Closed	Closed	Closed	Closed

SUMMER 2024

WEEK 5 DATES: 01/01/24 - 05/01/24 - CLOSED

Monday 01/01/24	Tuesday 02/01/24	Wednesday 03/01/24	Thursday 04/01/24	Friday 05/01/24
Happy 2024 New Year	Closed	Closed	Closed	Closed
Closed	Closed	Closed	Closed	Closed
Closed	Closed	Closed	Closed	Closed

WEEK 6 DATES: 08/01/24 - 12/01/24

Monday 08/01/24	Tuesday 09/01/24	Wednesday 10/01/24	Thursday 11/01/24	Friday 12/01/24
Tennis Centre Queenwood 10.00-12.00 Excursion	Unik Events 9D Cinema 10.00 - 11.30 Incursion	Sea Life Aquarium Darling Harbour 10.00- 12.00 Excursion	Wizzy World Indoor play centre 10.00 12.00 Excursion	Xcel Fitness Ultimate Ninja Warrior 10.00-11.30 Incursion
Wanna Be A Marine Biologist Incursion 1.30-3.00	Brick Worx Incursion 1.30-3.00	Lunch at Darling Harbour Playground 12.30-1.30	Reverse Garbage Creations Incursion 1.30-3.00	Cartooning Workshop Incursion 1.30-3.00
Bullrush 3.00-4.00	Petanque/Bocci 3.00-4.00	Soccer /Footy 3.00-4.00	Among Us Game 3.00-4.00	Obstacle Course 3.00-4.00

SUMMER 2024

WEEK 7 DATES: 15/01/24 - 19/01/24

Monday 15/01/24	Tuesday 16/01/24	Wednesday 17/01/24	Thursday 18/01/24	Friday 19/01/24
Raw Art Incursion 10.00-12.00	Jumpd indoor PlayCentre Brookvale Waiver required 10.00-11.00 Excursion	Fishing Experience With Ranger Jaimie 10.00-2.00 Excursion at Clifton Gardens, Mosman	Ryde Aquatic Centre Towel/swimmers Swimming Permission Slip required 9.30-3.00 Excursion	Sustainability Starts With You 10.00-12.00 Incursion
Indigenous Cultural Experience Incursion 1.30-3.00	Artificial Intelligence Incursion 1.30-3.00	Lunch at the park	Lunch at the park	Strings Attached Incursion 1.30-3.00
Aboriginal Hand Painted Art Mural 3.00-4.00	Hockey 3.00-4.00	Shark Tip 3.00-4.00	Handball Tournament 3.00-4.00	Parachute Games 3.00-4.00



SUMMER 2024

WEEKS 8 & 9 DATES: 22/01/24 -29/01/24

Monday 22/01/24	Tuesday 23/01/24	Wednesday 24/01/24	Thursday 25/01/24	Friday 26/01/24	Monday 29/1/2024
IMAX Darling Harbour 10-12.30 Excursion	Australian Museum 9.30-3.00 Excursion	Manly “Surf N Slide” Waiver required 9.30-1.00 Excursion	Ranger Jaimie All Day Team Building Incursion 10.00-2.00	Australia Warriewood Day Movies Public Excursion Holiday 10.00- 12.30	
Darling Harbour Playground 1.00-2.00	craft at the museum & Lunch	Lunch at Manly Beach & sand modelling	Lunch on the playground/ soccer 12.30-1.30	Treasure Hunt Closed & sand modelling competition	
Dodge Ball 3.00-4.00	Basketball 3.00-4.00	Handball 3.00- 4.00	Hide ‘n Seek 3.00-4.00	Computers, Craft & Closed Painting	