



## CASUAL EMPLOYMENT APPLICATION FORM

Teacher: Junior or Senior School

|      |  |
|------|--|
| Date |  |
|------|--|

### PERSONAL DETAILS (Data used by School Administration for employment purposes only)

|                            |     |     |       |    |    |         |  |
|----------------------------|-----|-----|-------|----|----|---------|--|
| Title                      | Mr  | Mrs | Miss  | Ms | Dr | Other:  |  |
| Given names                |     |     |       |    |    | Surname |  |
| Address                    |     |     |       |    |    | Suburb  |  |
| Postcode                   |     |     | Email |    |    |         |  |
| Telephone                  | (M) |     |       |    |    |         |  |
| NESA Identification Number |     |     |       |    |    |         |  |

### QUALIFICATIONS

| Years attended | Educational institution | Name of award/qualification | Date conferred |
|----------------|-------------------------|-----------------------------|----------------|
|                |                         |                             |                |
|                |                         |                             |                |
|                |                         |                             |                |
|                |                         |                             |                |
|                |                         |                             |                |
|                |                         |                             |                |

### EMPLOYMENT HISTORY (Proof of employment may be required)

| Start Date                             | End Date | Employer | Role/ Job Title | F/T | P/T | FTE |
|--|----------|----------|-----------------|-----|-----|-----|
|  |          |          |                 |     |     |     |
|  |          |          |                 |     |     |     |
|  |          |          |                 |     |     |     |
|  |          |          |                 |     |     |     |
|  |          |          |                 |     |     |     |
|  |          |          |                 |     |     |     |
|  |          |          |                 |     |     |     |
| Number of casual days (proof required) |          |          |                 |     |     |     |

| CHRISTIAN BACKGROUND                  |  |
|---------------------------------------|--|
| Do you consider yourself a Christian? |  |
| Why?                                  |  |
| Which church do you attend?           |  |
| Attendance                            | Weekly      Fortnightly      Monthly      Occasionally |
| Minister's name                       |  |

| AVAILABILITY   |
|--|
| Monday      Tuesday      Wednesday      Thursday      Friday |

| BANK ACCOUNT DETAILS |  |                      |  |
|----------------------|--|----------------------|--|
| Bank Name            |  | Six Digit BSB Number |  |
| Account Name         |  | Account Number       |  |

| SUPERANNUATION FUND DETAILS |  |
|-----------------------------|--|
| Name of fund                |  |
| Address of fund             |  |
| Member Number               |  |

| CHILD PROTECTION   |
|--|
| <p><i>The Commission for Children and Young People Act 1998 makes it an offence for a prohibited person (a person convicted of a serious sex offence, the murder of a child or a child-related personal violence offence, as well as a Registrable person under the Child Protection (Offenders Registration) Act 2000 to apply for or otherwise attempt to obtain, undertake or remain in child-related employment.</i></p> <p><i>Offers of positions to the successful applicant will be subject to a Working with Children Check clearance number from the Office of the Children's Guardian.</i></p> <p><b>Please provide your WWCC _____ or go to:</b><br/> <a href="https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check">https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check</a><br/> <b>for more information.</b></p> <p>Have you undertaken Child Protection Training within the last 12 months? YES      NO</p> |

## ATTACHMENTS AND INCLUSIONS

All staff applications for Oxford Falls Grammar must be accompanied by the following attachments:

- Curriculum Vitae**
- Original testamurs to sight, copy and file on interview or certified photocopies of all qualifications listed**
- Proof of number of casual days**
- Please note that Anaphylaxis, Asthma and CPR certifications are required for employment**

## FORM SUBMISSION (No application will be considered without completed documentation)

Email completed form, CV and documentation to: [applynow@ofg.nsw.edu.au](mailto:applynow@ofg.nsw.edu.au)

*In applying for this position you will be providing Oxford Falls Grammar with personal information. Please refer to the school's public website to view the Privacy Policy and Collection Notice.*