



EMPLOYMENT APPLICATION FORM

Teacher: Junior / Senior Full or Part Time Position

Position applied for		Date	
From where did you hear about this position			

PERSONAL DETAILS (Data used by School Administration for employment purposes only)

Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:			
Given names			Surname	
Address			Suburb	
Postcode		Email		
Telephone	(M) _____			
NESA Identification Number				

QUALIFICATIONS

Years attended	Educational institution	Name of award/qualification	Date conferred

EMPLOYMENT HISTORY IN TEACHING (Proof of employment may be required)

Start Date	End Date	Employer	Role/ Job Title	F/T	P/T	FTE
Number of Casual Days Taught						

JUNIOR SCHOOL TEACHING EXPERIENCE			(Proof of employment may be required)		
Grade	Number of years teaching this grade	Most recent year this grade was taught	F/T	P/T	FTE
e.g. Year 4	2 years	2006	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0.8
Kindy					
Year 1					
Year 2					
Year 3					
Year 4					
Year 5					
Year 6					
Specialist Roles (please describe):					
Number of Casual Days Taught:					

SENIOR SCHOOL TEACHING EXPERIENCE			(Proof of employment may be required)			
Subject	Highest year and level taught	Number of years taught at this level	Most recent year this level was taught	F/T	P/T	FTE
e.g. English	Year 11 Advanced	2 years	2008	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0.6

EXPERIENCE OTHER THAN TEACHING

(Proof of employment may be required)

Start Date	End Date	Employer	Role/ Job Title	F/ T	P/T

CHRISTIAN BACKGROUND

(Ministerial reference required)

Do you consider yourself a Christian?					
Why?					
Which church do you attend?					
Attendance	<input type="checkbox"/> Weekly	<input type="checkbox"/> Fortnightly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Occasionally	
Minister's name					

REFEREES

Please notify all referees that the school may contact them regarding your application

MINISTERIAL REFEREE

(Required)

Name	Nature of Acquaintance	Contact Number/Mobile

CHARACTER REFEREES

(At least one required, in addition to ministerial referee above)

Name	Nature of Acquaintance	Contact Number/Mobile

PROFESSIONAL REFEREES (At least two required, including a recent school principal or supervisor)

Name	Professional Relationship	Contact Number/Mobile

SUPPORTING STATEMENTS

Profile any special training, experience or interests that you may have which may strengthen your employment application

Please add any comments or offer clarification to any aspects of your application

CHILD PROTECTION

The Commission for Children and Young People Act 1998 makes it an offence for a prohibited person (a person convicted of a serious sex offence, the murder of a child or a child-related personal violence offence, as well as a Registrable person under the Child Protection (Offenders Registration) Act 2000 to apply for or otherwise attempt to obtain, undertake or remain in child-related employment.

Offers of positions to the successful applicant will be subject to a Working with Children Check clearance number from the Office of the Children's Guardian.

Please provide your WWCC _____ or go to:

<https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>
for more information.

Have you undertaken Child Protection Training within the last 12 months? Yes No

ATTACHMENTS AND INCLUSIONS

All staff applications for Oxford Falls Grammar must be accompanied by the following attachments:

- Curriculum Vitae**
- Original testamurs and academic transcripts to sight, copy and file on interview or certified photocopies of all qualifications listed**
- Please note that CPR, Anaphylaxis and Asthma certifications will also be required for employment**

FORM SUBMISSION

(No application will be considered without completed documentation)

Email completed form, CV and documentation to: applynow@ofg.nsw.edu.au

In applying for this position, you will be providing Oxford Falls Grammar with personal information. Please refer to the school's public website to view the Privacy Policy and Collection Notice.



FOR GREATNESS



FOR EXCELLENCE



FOR CHRIST

OXFORD FALLS GRAMMAR

1078 Oxford Falls Road, Oxford Falls NSW 2100

 www.ofg.nsw.edu.au  02 8978 0500 | ABN 64 002 746 741