

Two Weeks Autumn Holiday Dates: 14/04/25 to 28/04/25

TIMES: 7.00am to 6:30pm

COSTS: **\$30.00 Vacation Care Registration**
\$90.00 daily booking (7.00am-6.30pm) plus registration
\$20 daily fee for transfers or cancellations.

VENUE: Oxford Falls Grammar

TO BOOK: Download the forms from the Oxford Falls Grammar's website go to "Our Community". Scroll down to Vacation Care Forms and email to scifojune@gmail.com Forms can also be collected from the Before & After School Care Centre or the school office before the end of term.

Please email booking to:

June Scifo
Coordinator
OFG Vacation Care
1078 Oxford Falls Road
Oxford Falls NSW 2100

BOOK EARLY!
m) 0410 489 192
e-mail: scifojune@gmail.com

Programmed venues are subject to change dependent upon numbers and weather.

Information

WHAT TO BRING TO VACATION CARE

Please supply your child with morning snack, lunch, afternoon snack and bottled water (with a screw top lid) for refilling. Please provide enough nutritious food and drink for your child for the whole day – **NO NUTELLA, PEANUT BUTTER, NUTS, SESAME, FISH, EGG or KIWI FRUIT**. Bottled water is a must and. No gum or lollies please.

Due to increased numbers of children with life threatening allergies to **NUTS** we request your co-operation by **not sending peanut butter or nuts to Vacation Care with your child**.

Children should only bring spending money on excursion days if desired, but please **limit the amount to no more than \$5.00**. Note that it is at the discretion of the Centre staff whether or not your child will be allowed to purchase items on excursions.

Please leave all precious items at home (including mobile phones and i-pads) as they may be lost or broken. No responsibility will be accepted for children's property brought to the centre. Please name all items.

WHAT TO WEAR TO VACATION CARE

Sunscreen to be applied daily before arrival and sun hat worn. NO Hat NO outdoor play! Parents please apply sunscreen to your child every day before signing them into Vacation Care.

Ensure children wear suitable closed-in footwear. Runners are recommended. **NO thongs, open sandals or scuffs please** and a **MUST - short sleeves please – no off the shoulder tops or string straps** and a jacket for late afternoons and a suitable backpack with correctly fitting shoulder straps and workable zippers.

GENERAL INFORMATION

The Vacation Care Centre provides supervised care and structured recreational activities for children aged 5-13 years, with two groups formed into ages 5-8 years and 9-13 years.

The Vacation Care Centre offers exciting, educational activities including incursions/excursions, art, crafts, sports, games, dress-ups and drama in a fully supervised recreational environment. The Centre is set up to cater for daily or weekly bookings.


It is the aim of the Centre to provide a high standard of care in our Vacation Care Centre with a ratio of supervisors to children 1:10 on excursion and in the Centre and 1:5 for swimming.

Therefore the Centre agrees to:-

- Establish Centre rules for the safety and well being of all children and staff.
- Staff will communicate with parents regarding behaviour management.
- Consistent disregard of rules after three warnings, will result in exclusion from the program for a day, after consultation with the parents.
- Be responsible for the care of the child from the time the child arrives and is digitally signed in by the parent at the Centre and signing all waivers.
- Allow access to the child only to persons nominated on the Enrolment and Registration forms. All nominated emergency contact persons must be notified of their responsibility with authorisations obtained.

* Employ Centre staff until 6.30pm.

For Quality Care to be maintained, parents/guardians are required to:-

- Complete Registration and Authorisations when booking, **especially asthma and anaphylaxis individual Action Plans signed off by their Doctor showing current date**.
 - Advise Coordinator in writing of any changes to Registration/Authorisation information.
 - Include on the Enrolment/Registration forms, Doctor's details, emergency contacts, special needs, disabilities or family circumstances which may affect the child whilst in care.
- 

Information – continued

- Inform the Coordinator in writing if a child is taking medication. Medication is to be supplied to the Coordinator for safety reasons. It must be in its original container and display the child's name.
- Medication must be within the 'use-by' date. The dosage administered will be in accordance with instructions on the container. **(Only prescription medications will be administered).**
- Prescription medications must be prescribed by a doctor.
- **Digital Sign In and Out is now mandatory when the child is DELIVERED AND COLLECTED from the Centre. Please have your own/unique pin number assigned to your mobile number.**

Buses on excursion leave the Centre by 9.30am and return to the Centre no earlier than 2.45pm except in the event of rain.

Please give notice in writing to the Coordinator if your child is to be collected by anyone not authorized to do so on the enrolment/registration form.

Collect the child by 6.30pm – collection after this time will incur a late fee of \$10 for each half hour after that time.

Use the Message Book which will be located next to the roll for parents and staff to communicate matters of concern.

Please allow the children to be dressed in casual clothes. (We take all care with art smocks, but during art and craft activities, staining might sometimes occur).

Adhere to the Centre Rules for the safety and well being of all children and staff. Constant disregard of these Rules may result in exclusion from the program following consultation with Centre staff and parents.

Phone the Centre on 0410 489 192 to let the Coordinator know if the child is unable to attend on a booked day. A Doctor's certificate is required in the event of the child's care day being cancelled or a \$20 fee will be applied.

Centre takes no responsibility for damaged, lost or stolen belongings during the program. For that reason, we encourage children not to bring valuable items to the Centre; this includes collectibles and all electronic devices/charges. Mobile phones, children bring them at their own risk and left in bags for emergency only.

The Coordinator is to be notified of the child's swimming capability (with signed swimming permission notes) as children may be attending a supervised swim centre with professional qualified lifeguards in the warmer months.

The 'Permission to Swim' note is within the compulsory Enrolment form and must be signed off by the parent before a child is allowed to swim and also a Photograph Permission note is required to be signed as well.

PLEASE NOTE: There are no refunds. Transfers may be arranged in consultation with the Coordinator and a service fee of \$20 per day will be charged.

Requested same day casual bookings may not be honoured as the Government approved Centre numbers cannot be overbooked.


Department of Health regulations apply in relation to Immunization. Children not immunized are to be excluded from the program for the duration of an outbreak of an Immunization preventable disease.

Information on time of departure and arrival for Excursions, special needs for the day, or late changes to the program (due to numbers or inclement weather) are displayed at the Centre. Parent/Guardians are responsible for ensuring they have all information required.

In the event of **heavy rain or extreme heat** the programmed activities will be reviewed and advised.

Your acceptance of these conditions is acknowledged by your signature on the Registration form.

Please direct any inquiries regarding these conditions to the Vacation Care Coordinator
(m) 0410 489 192 (e) scifojune@gmail.com



OXFORD FALLS GRAMMAR
vacation care
Registered Child Care

Autumn 2025 Booking Form

Permission to take children on excursions. Citing Risk Assessments Acknowledgement

I have cited and acknowledged the excursion and incursion risk assessments to ensure the safety and support of my child/children.

I give permission for my child/children to participate in excursions from the Centre by Minibus, car, train or ferry.

Signature of parent/guardian _____

Date ____/____/____

Permission to allow children to participate in sporting activities e.g. soccer, football, oz tag, basketball and (swimming Yes / No)

I give permission for my child/children to participate in sporting activities including swimming

Child's name _____ Fitness ability _____

Child's name _____ Fitness ability _____

Child's name _____ Fitness ability _____

Signature of parent/guardian _____

Date ____/____/____

Attendance (please circle which days your child/children will attend)

Week 1 (14/04/25) to (18/04/25) Mon Tues Weds Thurs P/H

Week 2 (21/04/25) to (25/04/25) P/H Tues Wed Thurs P/H

Week 3 (28/04/25) Mon School

Payment by - EFT please

Direct Deposit Details

BSB - 082132 A/C - 530596905 A/C Name - OFG Care

Signature of parent/guardian _____

Date ____/____/____



Autumn 2025 – Registration



Family Name _____

Children's Names:



1. _____ CRN _____ DOB ___/___/___



2. _____ CRN _____ DOB ___/___/___



3. _____ CRN _____ DOB ___/___/___

Parent/Guardian Information – (Authorised to collect child/children)



Name: _____ Name: _____



Home Address: _____ Home Address: _____





CRN _____



DOB _____



Mobile Number _____ Mobile Number _____



Email _____ Email _____

Medical Information – Asthma or Anaphylaxis – Medical Acton Plan form please



Family Doctors name: _____ Ph. _____



Address _____



Medicare Number (optional): _____

OFG Care is registered with the Asthma Foundation of NSW. Please supply:



The relevant medical history; allergies, disabilities or medication (please specify).

Asthma information is to be filled out on a separate form.

Please ask Coordinator for Asthma/Anaphylaxis form.



Emergency Contact Person: 1) _____ Ph _____
(not parent)



Emergency Contact Person: 2) _____ Ph _____
(not parent) (Other than Mother and Father)



Medical Consent –

I hereby give permission for the staff of the centre to seek medical attention for the above child/children in the case of an accident/emergency.



Signature of parent/guardian _____

Date _____



_____/_____/____



OXFORD FALLS GRAMMAR
vacation care
Registered Child Care

Autumn 2025

Week 1






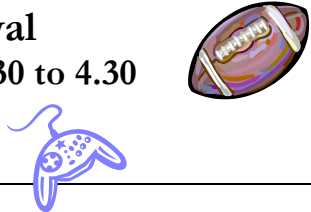

Dates: 14/04/25 to 18/04/25

<p>Monday 14/04/25</p>	<p>Zone Bowling Dee Why Excursion 10.00-12.00</p>	<p>Lunch + Dress Ups and Drama</p> 	<p>Handball Tournament 1.30-3.00</p> 
<p>Tuesday 15/04/24</p>	<p>Rock House Rock Climbing Excursion 10.00-12.00</p>	<p>Lego incursion 1.30-3.00</p> 	<p>Playground Fun + games 3.30- 4.00</p> 
<p>Wednesday 16/04/25</p>	<p>United Cinema Movies Excursion 10.00- 2.00</p> 	<p>Lunch</p> 	<p>Reverse Garbage Incursion Pop Art 1.30 - 3.00</p>
<p>Thursday 17/04/25</p>	<p>Pittwater Golf Mini Golf Narrabeen Excursion 10.00 - 12.00</p>	<p>Rafic from Super Cody “Super Robots ‘ Incursion 1.30-3.00</p>	<p>Games + computers at the centre</p>  
<p>Friday 18/04/25</p>	<p>Easter Friday Good Friday</p>	<p>EasterLong Weekend</p>	<p>Public Holiday closed</p>



Autumn 2025 Vacation

Week 2 Dates: Mon 21/04/25 to Mon 28/04/25

<p>Monday 21/04/25</p>	<p>Easter Monday Jesus Has Risen</p>	<p>Public Holiday</p>	<p>Closed</p> 
<p>Tuesday 22/04/25</p>	<p>Royal Easter Show Educational trip - Animal nursery, sheep sheering, dog run, milking barn, one show bag and one ride only. All day Excursion- back late 8.30am to 5pm</p>	<p>Lunch at the show</p> 	<p>Lego 5pm-6pm</p> 
<p>Wednesday 23/04/25</p>	<p>Bounce Trampolines at Cromer</p> <p>Excursion 10.00 – 12.00</p>	<p>Lunch at the Playground</p> 	<p>No Limit Sports Multi sports Incursion 1.30-3.00</p> 
<p>Thursday 24/04/25</p>	<p>Ryde Aquatic Swimming Centre Excursion 10am-2pm</p>	<p>RAW ART at the Centre</p> <p>2.30pm-3.30pm</p>	<p>Soccer and Footy on the oval 3.30 to 4.30</p> 
<p>Friday 25/04/25</p>	<p>Anzac Day Lest We Forget</p>	<p>Public Holiday</p>	<p>Closed</p>
<p>Monday 28/04/24</p>	<p>Fun Time Archery Incursion 10-12 noon</p>	<p>Lunch on the Playground</p> <p>12.30</p> 	<p>Beyblades Incursion 1.30-3pm</p>